

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 CAROLYN WALLACE DEE – Town of Truckee
 ANN GUERRA – Member-At-Large
 SUSAN HOEK – Nevada County Board of Supervisors, Vice Chair
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council



DANIEL LANDON, Executive Director
 MICHAEL WOODMAN, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING November 18, 2020

An online meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 restrictions on public gatherings, on Wednesday, November 18, 2020. The meeting was held via Zoom. Notice of the meeting was posted 72 hours in advance. The meeting was scheduled for 9:30 a.m.

Members Present: Jan Arbuckle
 Andy Burton
 Ann Guerra
 Susan Hoek
 Ed Scofield
 Duane Strawser

Members Absent: Carolyn Wallace Dee

Staff Present: Dan Landon, Executive Director
 Mike Woodman, Deputy Executive Director
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Chair Burton convened the Nevada County Transportation Commission meeting at 9:30 a.m.

Pledge of Allegiance
 Roll Call

PUBLIC COMMENT: There was no public comment.

ACTION ITEMS

1. Presentation: Bryce Consulting Compensation Survey
 Resolution 20-45

Shellie Anderson with Bryce Consulting gave her presentation, highlighting the research that went into the Compensation Survey.

Shellie Anderson's presentation slides and presentation transcript can be viewed here:

<https://www.nctc.ca.gov/About-NCTC/Staff-Salaries--Compensation/index.html>

ACTION: Adopted Resolution 20-45 by roll call vote
MOTION: Guerra / SECOND: Strawser
AYES: Arbuckle, Burton, Guerra, Hoek, Scofield, Strawser
NOES: None
ABSENT: Dee
ABSTAIN: None

2. Professional Services Agreement with GHD to Prepare the Ready Nevada County Extreme Climate Event and Mobility Adaptation Plan
Resolution 20-46

Executive Director Landon commented that Ready Nevada County is in line with the Nevada County Office of Emergency Services' efforts to prepare the county for wildfire and other significant events that may occur. NCTC is looking at integrating their transportation planning process with OES's efforts to prepare for evacuations and other things that might affect the transportation system in the event of a wildfire or other major disaster. NCTC staff submitted a Request for Proposals and selected the firm GHD Inc. to prepare the plan. Commissioner Scofield commented this is a great project, badly needed, and it is great that NCTC is partnering with Nevada County to prepare this plan.

ACTION: Adopted Resolution 20-46 by roll call vote
MOTION: Scofield / SECOND: Arbuckle
AYES: Arbuckle, Burton, Guerra, Hoek, Scofield, Strawser
NOES: None
ABSENT: Dee
ABSTAIN: None

CLOSED SESSION

Public Employment (Government Code Section 54957)
Title: Executive Director.

There was no reportable action.

ACTION ITEM

3. Approval of Executive Director Employment Contract
Resolution 20-47

Commissioner Guerra, with expressed gratitude to Dan Landon, moved to appoint Mike Woodman as the Executive Director and adopt Resolution 20-47.

Osman Mufti, Legal Counsel to NCTC, stated that pursuant to Section 54953 of the Government Code, prior to taking final action, the Commission must orally report out a summary of the recommendation for final action on the appointment, compensation, and the fringe benefits of the Executive Director. The Commission met in closed session and received a recommendation to appoint Mike Woodman as Executive Director, effective January 22, 2021. A recommendation was made that the Commission

approve an employment agreement with Mr. Woodman for a five-year term beginning January 22, 2021, with salary and benefits as presented and provided for under the Commission's Personnel Manual.

Chair Burton expressed his gratitude to Mr. Landon and Mr. Woodman for the professionalism they brought to this process. Mr. Woodman thanked the commissioners for the appointment, and said it is truly an honor to be Executive Director of this great organization. He said we have a great team here at NCTC, and we will continue to strive to maintain NCTC's high standing among regional transportation planning agencies and state and federal agencies, and will continue to operate with the key principles of integrity, collaboration, and partnership. He wanted to publicly congratulate Mr. Landon on his retirement and wished him much happiness, and thanked him for his mentorship. Mr. Woodman said he looked forward to working with the Commission, all the jurisdictions, and Caltrans to enhance the transportation system and the quality of life in Nevada County.

Commissioner Scofield thanked Mr. Woodman and Mr. Landon, saying it is a pleasure working with them, and he appreciated Mr. Landon's professionalism, and Mr. Mufti's help in the transition process. Commissioner Arbuckle expressed her gratitude to Mr. Landon for teaching her the inner workings of transportation in Nevada County. Commissioner Strawser thanked Mr. Landon and Mr. Woodman, saying he appreciated them for their efforts and he looked forward to the next few years.

ACTION: Adopted Resolution 20-47 by roll call vote
MOTION: Guerra / SECOND: Strawser
AYES: Arbuckle, Burton, Guerra, Hoek, Scofield, Strawser
NOES: None
ABSENT: Dee
ABSTAIN: None

CONSENT ITEMS

4. Financial Reports
August and September 2020
5. NCTC Minutes
October 7, 2020 NCTC Meeting Minutes
6. Proposed 2021 NCTC Meeting Schedule
Approve Schedule
7. Western Nevada County Regional Transportation Mitigation Fee (RTMF) Program Annual Report for FY 2019/20
Approve Annual Report

ACTION: Approved Consent Items by roll call vote
MOTION: Strawser / SECOND: Arbuckle
AYES: Arbuckle, Burton, Guerra, Hoek, Scofield, Strawser
NOES: None
ABSENT: Dee
ABSTAIN: None

INFORMATIONAL ITEMS

8. Correspondence

- A. Mike Woodman, Chair, North State Super Region, Comments on the Draft California Transportation Plan 2050, File 1030.2.4.5, 10/22/20.

Mr. Woodman said this letter was provided for the Commission's information, commenting on the California Transportation Plan 2050. The North State Super Region continues to advocate for recognition of rural interests in preparation of these type of planning documents with the state and the administration's focus on greenhouse emission reductions. A lot of their focus is on urban areas and how we can reduce greenhouse gases within those urban areas. But often, how those plans apply to rural areas gets lost or left out of the conversation. So, it is important to make sure that rural interests are taken into consideration with the recognition that one size does not fit all. We are at the table to make sure there are realistic goals and policies that apply to rural agencies.

9. Executive Director's Report

- State Route 49, I-80 to McKnight Way Safety Assessment Report
- State Route 49, I-80 to McKnight Way Comprehensive Multimodal Corridor Plan
- Western Nevada County Transit Development Plan and Nevada County Coordinated Public Transit-Human Services Plan 2020 Updates

Executive Director Landon commented his report is a summary of current projects that are ongoing. There were no questions or comments.

10. Project Status Report

- A. Caltrans Project Report

Executive Director Landon noted that Colin Fredrickson is the new Nevada County planning liaison for Caltrans District 3. Mr. Landon reviewed the Caltrans Project Report. He said Caltrans Maintenance is planning to clean up the island on Highway 20 north of Nevada City. When the rains abate a bit, their plan is to clean that all up and take it down to bare ground. They indicated that if the city has any ideas regarding landscaping or improvement to beautify that island, they are open to it.

Commissioner Scofield thanked Caltrans for the accelerator lanes on Wolf and Combie Roads, both north and south, saying they were a great improvement and a great safety feature on Highway 49.


Commissioner Strawser commented that on the new section on Highway 20 by the bridge, in the shouldering, Caltrans has done the old-school rumble strips on the fresh asphalt, wiping out half the shoulder with a new rumble strip. Mr. Landon replied he would pass that on to Caltrans staff.

ACTION: None – Information only.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

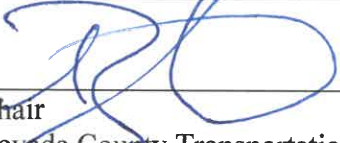
SCHEDULE FOR NEXT MEETING: The next regularly scheduled meeting of the NCTC will be January 19, 2021 at 8:30 a.m. via Zoom Webinar.

ADJOURNMENT OF MEETING: Chair Burton adjourned the meeting at 10:30 a.m.

Respectfully submitted by: 

Carol Lynn, Administrative Assistant

Approved on: 11/19/2021

By: 

Chair
Nevada County Transportation Commission